

**MINISTRY OF CORPORATE AFFAIRS**

**RECEIPT**

**G.A.R.7**

SRN : R68959337

Service Request Date : 28/10/2020

Payment made into : ICICI Bank

Received From :

Name : ATUL KUMAR LABH

Address : A K LABH AND CO

COMPANY SECRETARIES 40 WESTON STREET 3RD FLOOR

KOLKATA, West Bengal

IN - 700013

Entity on whose behalf money is paid

INN: L21011OR1936PLC000117

Name : ORIENT PAPER AND INDUSTRIES LTD.

Address : UNIT-VIII PLOT NO 7BHOINAGAR

BHUBANESWAR, Orissa

India - 751012

Full Particulars of Remittance

Service Type: eFiling

Service Description	Type of Fee	Amount(Rs.)
Fee for Form MGT-7 for the financial year ending on 2020	Normal	600.00
<b>Total</b>		<b>600.00</b>

Mode of Payment: Credit Card- ICICI Bank

Received Payment Rupees: Six Hundred Only

Note -The Registrar may examine this eForm any time after the same is processed by the system under Straight Through Process (STP). In case any defects or incompleteness in any respect is noticed by the Registrar , then this eForm shall be treated and labeled as defective and the eForm shall have to be filed afresh with the fee and additional fee, as applicable. (Please refer Rule 10 of the Companies (Registration offices offices and Fees) Rules, 2014)

# FORM NO. MGT-7

[Pursuant to sub-Section(1) of section 92 of the Companies Act, 2013 and sub-rule (1) of rule 11of the Companies (Management and Administration) Rules, 2014]



सत्यमेव जयते

# Annual Return

Form language  English  Hindi

Refer the instruction kit for filing the form.

## I. REGISTRATION AND OTHER DETAILS

(i) \* Corporate Identification Number (CIN) of the company

L21011OR1936PLC000117

Pre-fill

Global Location Number (GLN) of the company

\* Permanent Account Number (PAN) of the company

AAACO3279J

(ii) (a) Name of the company

ORIENT PAPER AND INDUSTRIE

(b) Registered office address

UNIT-VIII PLOT NO 7BHOINAGAR  
BHUBANESWAR  
Orissa  
751012  
India

(c) \*e-mail ID of the company

cosec@orientpaperindia.com

(d) \*Telephone number with STD code

06742396930

(e) Website

www.orientpaperindia.com

(iii) Date of Incorporation

25/07/1936

(iv)	Type of the Company	Category of the Company	Sub-category of the Company
	Public Company	Company limited by shares	Indian Non-Government company

(v) Whether company is having share capital  Yes  No

(vi) \*Whether shares listed on recognized Stock Exchange(s)  Yes  No

(a) Details of stock exchanges where shares are listed

S. No.	Stock Exchange Name	Code
1	BSE LIMITED	1
2	NATIONAL STOCK EXCHANGE OF INDIA LIMITED	1,024

(b) CIN of the Registrar and Transfer Agent

U72400TG2017PTC117649

Pre-fill

Name of the Registrar and Transfer Agent

KFIN TECHNOLOGIES PRIVATE LIMITED

Registered office address of the Registrar and Transfer Agents

Selenium, Tower B, Plot No- 31 & 32,  
Financial District, Nanakramguda, Serilingampally

(vii) \*Financial year From date 01/04/2019 (DD/MM/YYYY) To date 31/03/2020 (DD/MM/YYYY)

(viii) \*Whether Annual general meeting (AGM) held  Yes  No

(a) If yes, date of AGM 27/08/2020

(b) Due date of AGM 30/09/2020

(c) Whether any extension for AGM granted  Yes  No

## II. PRINCIPAL BUSINESS ACTIVITIES OF THE COMPANY

\*Number of business activities

1

S.No	Main Activity group code	Description of Main Activity group	Business Activity Code	Description of Business Activity	% of turnover of the company
1	C	Manufacturing	C3	Wood and wood products, furniture, paper and paper products	100

## III. PARTICULARS OF HOLDING, SUBSIDIARY AND ASSOCIATE COMPANIES (INCLUDING JOINT VENTURES)

\*No. of Companies for which information is to be given

0

Pre-fill All

S.No	Name of the company	CIN / FCRN	Holding/ Subsidiary/Associate/ Joint Venture	% of shares held
1				

## IV. SHARE CAPITAL, DEBENTURES AND OTHER SECURITIES OF THE COMPANY

(i) \*SHARE CAPITAL

(a) Equity share capital

Particulars	Authorised capital	Issued capital	Subscribed capital	Paid up capital
Total number of equity shares	750,000,000	212,204,712	212,185,502	212,185,502
Total amount of equity shares (in Rupees)	750,000,000	212,204,712	212,185,502	212,185,502

Number of classes

1

Class of Shares	Authorised capital	Issued capital	Subscribed capital	Paid up capital
Equity				
Number of equity shares	750,000,000	212,204,712	212,185,502	212,185,502
Nominal value per share (in rupees)	1	1	1	1
Total amount of equity shares (in rupees)	750,000,000	212,204,712	212,185,502	212,185,502

(b) Preference share capital

Particulars	Authorised capital	Issued capital	Subscribed capital	Paid-up capital
Total number of preference shares	2,500,000	0	0	0
Total amount of preference shares (in rupees)	250,000,000	0	0	0

Number of classes

1

Class of shares	Authorised capital	Issued capital	Subscribed capital	Paid up capital
Preference				
Number of preference shares	2,500,000	0	0	0
Nominal value per share (in rupees)	100	100	100	100
Total amount of preference shares (in rupees)	250,000,000	0	0	0

(c) Unclassified share capital

Particulars	Authorised Capital
Total amount of unclassified shares	0

(d) Break-up of paid-up share capital

Class of shares	Number of shares	Total nominal amount	Total Paid-Up amount	Total premium
Equity shares				
At the beginning of the year	212,185,502	212,185,502	212,185,502	

Increase during the year	0	0	0	0
i. Public Issues	0	0	0	0
ii. Rights issue	0	0	0	0
iii. Bonus issue	0	0	0	0
iv. Private Placement/ Preferential allotment	0	0	0	0
v. ESOPs	0	0	0	0
vi. Sweat equity shares allotted	0	0	0	0
vii. Conversion of Preference share	0	0	0	0
viii. Conversion of Debentures	0	0	0	0
ix. GDRs/ADRs	0	0	0	0
x. Others, specify				
Decrease during the year	0	0	0	0
i. Buy-back of shares	0	0	0	0
ii. Shares forfeited	0	0	0	0
iii. Reduction of share capital	0	0	0	0
iv. Others, specify				
At the end of the year	212,185,502	212,185,502	212,185,502	
<b>Preference shares</b>				
At the beginning of the year	0	0	0	
Increase during the year	0	0	0	0
i. Issues of shares	0	0	0	0
ii. Re-issue of forfeited shares	0	0	0	0
iii. Others, specify				
Decrease during the year	0	0	0	0
i. Redemption of shares	0	0	0	0

ii. Shares forfeited	0	0	0	0
iii. Reduction of share capital	0	0	0	0
iv. Others, specify				
At the end of the year	0	0	0	

(ii) Details of stock split/consolidation during the year (for each class of shares)

0

Class of shares		(i)	(ii)	(iii)
Before split / Consolidation	Number of shares			
	Face value per share			
After split / Consolidation	Number of shares			
	Face value per share			

(iii) Details of shares/Debentures Transfers since closure date of last financial year (or in the case of the first return at any time since the incorporation of the company) \*

Nil

[Details being provided in a CD/Digital Media]

Yes

No

Not Applicable

Separate sheet attached for details of transfers

Yes

No

Note: In case list of transfer exceeds 10, option for submission as a separate sheet attachment or submission in a CD/Digital Media may be shown.

Date of the previous annual general meeting	19/07/2019		
Date of registration of transfer (Date Month Year)	27/09/2019		
Type of transfer	Equity Shares	1 - Equity, 2- Preference Shares, 3 - Debentures, 4 - Stock	
Number of Shares/ Debentures/ Units Transferred	500	Amount per Share/ Debenture/Unit (in Rs.)	1
Ledger Folio of Transferor	0010673		

Transferor's Name	NEOGI		ALOKANANDA
	Surname	middle name	first name
Ledger Folio of Transferee	OPI0050003		
Transferee's Name	NEOGI		ALOKANANDA
	Surname	middle name	first name

Date of registration of transfer (Date Month Year)	13/11/2019
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Type of transfer	Equity Shares	1 - Equity, 2- Preference Shares,3 - Debentures, 4 - Stock
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Number of Shares/ Debentures/ Units Transferred	720	Amount per Share/ Debenture/Unit (in Rs.)	1
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Ledger Folio of Transferor	0007262
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Transferor's Name	KAMATH		H. RADHAKRISHNA
	Surname	middle name	first name

Ledger Folio of Transferee	OPI0050002
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Transferee's Name	KAMATH	LAXMINARAYAN	HALADY
	Surname	middle name	first name

Date of registration of transfer (Date Month Year)	13/11/2019
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Type of transfer	Equity Shares	1 - Equity, 2- Preference Shares,3 - Debentures, 4 - Stock
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Number of Shares/ Debentures/ Units Transferred	100	Amount per Share/ Debenture/Unit (in Rs.)	1
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Ledger Folio of Transferor	0013036
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Transferor's Name	SEAL		SIPRA
	Surname	middle name	first name
Ledger Folio of Transferee	OPI0050004		
Transferee's Name	SEAL	LAL	SOUMENDRA
	Surname	middle name	first name

Date of registration of transfer (Date Month Year)	22/11/2019
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Type of transfer	Equity Shares	1 - Equity, 2- Preference Shares,3 - Debentures, 4 - Stock
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Number of Shares/ Debentures/ Units Transferred	21,240	Amount per Share/ Debenture/Unit (in Rs.)	1
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Ledger Folio of Transferor	0005774
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Transferor's Name	CAMA	JAMSHEDJI	HAMBAL
	Surname	middle name	first name

Ledger Folio of Transferee	OPI0050005
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Transferee's Name	BHARUCHA	GODREJ	ADIL
	Surname	middle name	first name

Date of registration of transfer (Date Month Year)	09/01/2020
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Type of transfer	Equity Shares	1 - Equity, 2- Preference Shares,3 - Debentures, 4 - Stock
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Number of Shares/ Debentures/ Units Transferred	200	Amount per Share/ Debenture/Unit (in Rs.)	1
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Ledger Folio of Transferor	0011701
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Transferor's Name	<input type="text" value="SINGH"/>	<input type="text" value="PRASAD"/>	<input type="text" value="NAGENDRA"/>
	Surname	middle name	first name

Ledger Folio of Transferee	<input type="text" value="OPI0050006"/>
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Transferee's Name	<input type="text" value="SINGH"/>	<input type="text" value="RANJAN"/>	<input type="text" value="PREM"/>
	Surname	middle name	first name

Date of registration of transfer (Date Month Year)	<input type="text"/>
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Type of transfer	<input type="text"/>	1 - Equity, 2- Preference Shares,3 - Debentures, 4 - Stock
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Number of Shares/ Debentures/ Units Transferred	<input type="text"/>	Amount per Share/ Debenture/Unit (in Rs.)	<input type="text"/>
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Ledger Folio of Transferor	<input type="text"/>
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Transferor's Name	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Surname	middle name	first name

Ledger Folio of Transferee	<input type="text"/>
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Transferee's Name	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Surname	middle name	first name

(iv) \*Indebtedness including debentures (Outstanding as at the end of financial year)

Particulars	Number of units	Nominal value per unit	Total value
Non-convertible debentures	0	0	0
Partly convertible debentures	0	0	0
Fully convertible debentures	0	0	0
Secured Loans (including interest outstanding/accrued but not due for payment) excluding deposits			360,078,751.82
Unsecured Loans (including interest outstanding/accrued but not due for payment) excluding deposits			0
Deposit			94,141,481
<b>Total</b>			<b>454,220,232.82</b>

Details of debentures

Class of debentures	Outstanding as at the beginning of the year	Increase during the year	Decrease during the year	Outstanding as at the end of the year
Non-convertible debentures	0	0	0	0
Partly convertible debentures	0	0	0	0
Fully convertible debentures	0	0	0	0

(v) Securities (other than shares and debentures)

0

Type of Securities	Number of Securities	Nominal Value of each Unit	Total Nominal Value	Paid up Value of each Unit	Total Paid up Value
<b>Total</b>					

V. \*Turnover and net worth of the company (as defined in the Companies Act, 2013)

(i) Turnover

6,065,635,462

(ii) Net worth of the Company

12,626,953,119.89

VI. (a) \*SHARE HOLDING PATTERN - Promoters

S. No.	Category	Equity	Preference

		Number of shares	Percentage	Number of shares	Percentage
1.	Individual/Hindu Undivided Family				
	(i) Indian	7,604,945	3.58	0	
	(ii) Non-resident Indian (NRI)	0	0	0	
	(iii) Foreign national (other than NRI)	0	0	0	
2.	Government				
	(i) Central Government	0	0	0	
	(ii) State Government	0	0	0	
	(iii) Government companies	0	0	0	
3.	Insurance companies	0	0	0	
4.	Banks	0	0	0	
5.	Financial institutions	0	0	0	
6.	Foreign institutional investors	0	0	0	
7.	Mutual funds	0	0	0	
8.	Venture capital	0	0	0	
9.	Body corporate (not mentioned above)	74,588,349	35.15	0	
10.	Others	0	0	0	
	<b>Total</b>	<b>82,193,294</b>	<b>38.73</b>	<b>0</b>	<b>0</b>

Total number of shareholders (promoters)

17

**(b) \*SHARE HOLDING PATTERN - Public/Other than promoters**

S. No.	Category	Equity		Preference	
		Number of shares	Percentage	Number of shares	Percentage
1.	Individual/Hindu Undivided Family				
	(i) Indian	58,066,123	27.37	0	
	(ii) Non-resident Indian (NRI)	2,115,181	1	0	
	(iii) Foreign national (other than NRI)	0	0	0	

2.	Government				
	(i) Central Government	0	0	0	
	(ii) State Government	0	0	0	
	(iii) Government companies	0	0	0	
3.	Insurance companies	0	0	0	
4.	Banks	505,150	0.24	0	
5.	Financial institutions	2,506,096	1.18	0	
6.	Foreign institutional investors	218,832	0.1	0	
7.	Mutual funds	22,954,565	10.82	0	
8.	Venture capital	0	0	0	
9.	Body corporate (not mentioned above)	33,893,618	15.97	0	
10.	Others Others	9,732,643	4.59	0	
	<b>Total</b>	129,992,208	61.27	0	0

Total number of shareholders (other than promoters) 55,526

Total number of shareholders (Promoters+Public/  
Other than promoters) 55,543

(c) \*Details of Foreign institutional investors' (FIIs) holding shares of the company

5

Name of the FII	Address	Date of Incorporation	Country of Incorporation	Number of shares held	% of shares held
AXA IM GLOBAL EMER	C/O REGISTERED AGENT SOLUTION			124,390	0.06
POLUS GLOBAL FUND	3RD FLOOR NEXTERACOM TOWER			82,142	0.04
BNP PARIBAS ARBITRA	BNP PARIBAS HOUSE 1 NORTH AV			7,273	0
ELARA INDIA OPPORT	4TH FLOOR 19 BANK STREET CYBE			5,000	0
GOLDMAN SACHS (SI)	STANDARD CHARTERED BANK, SE			27	0

**VII. NUMBER OF PROMOTERS, MEMBERS, DEBENTURE HOLDERS**  
(Details, Promoters, Members (other than promoters), Debenture holders)

Details	At the beginning of the year	At the end of the year
Promoters	17	17
Members (other than promoters)	48,941	55,526
Debenture holders	0	0

**VIII. DETAILS OF DIRECTORS AND KEY MANAGERIAL PERSONNEL**

**(A) \* Composition of Board of Directors**

Category	Number of directors at the beginning of the year		Number of directors at the end of the year		Percentage of shares held by directors as at the end of year	
	Executive	Non-executive	Executive	Non-executive	Executive	Non-executive
<b>A. Promoter</b>	0	1	0	1	0	1.6
<b>B. Non-Promoter</b>	1	4	1	4	0.02	0
(i) Non-Independent	1	0	1	0	0.02	0
(ii) Independent	0	4	0	4	0	0
<b>C. Nominee Directors representing</b>	0	0	0	0	0	0
(i) Banks & FIs	0	0	0	0	0	0
(ii) Investing institutions	0	0	0	0	0	0
(iii) Government	0	0	0	0	0	0
(iv) Small share holders	0	0	0	0	0	0
(v) Others	0	0	0	0	0	0
<b>Total</b>	<b>1</b>	<b>5</b>	<b>1</b>	<b>5</b>	<b>0.02</b>	<b>1.6</b>

Number of Directors and Key managerial personnel (who is not director) as on the financial year end date

8

**(B) (i) \*Details of directors and Key managerial personnel as on the closure of financial year**

Name	DIN/PAN	Designation	Number of equity share(s) held	Date of cessation (after closure of financial year : If any)
CHANDRA KANT BIRL	00118473	Director	3,405,893	

Name	DIN/PAN	Designation	Number of equity share(s) held	Date of cessation (after closure of financial year : If any)
MANOHAR LAL PACHI	00065431	Managing Director	37,948	
GAURI RASGOTRA	06862334	Director	0	
SRINIVASAN VISHVAN	02255828	Director	0	
ASHWIN BISHNOI	06862466	Director	0	
RAJ KUMAR AGRAWA	00177578	Additional director	0	
PRADEEP KUMAR SOI	ALQPS6822D	CFO	15,920	
RAM PRASAD DUTTA	AGNPD1188M	Company Secretary	205	

(ii) Particulars of change in director(s) and Key managerial personnel during the year

5

Name	DIN/PAN	Designation at the beginning / during the financial year	Date of appointment/ change in designation/ cessation	Nature of change (Appointment/ Change in designation/ Cessation)
MICHAEL BASTIAN	00458062	Director	05/08/2019	CESSATION
NARENDRA SINGH SINGH	06363951	Director	14/01/2020	CESSATION
ASHWIN BISHNOI	06862466	Director	01/08/2019	APPOINTMENT AS AN ADDITIONAL
RAJ KUMAR AGRAWA	00177578	Additional director	27/01/2020	APPOINTMENT AS AN ADDITIONAL
SRINIVASAN VISHVAN	02255828	Director	19/07/2019	CHANGE IN DESIGNATION

**IX. MEETINGS OF MEMBERS/CLASS OF MEMBERS/BOARD/COMMITTEES OF THE BOARD OF DIRECTORS**

**A. MEMBERS/CLASS /REQUISITIONED/NCLT/COURT CONVENED MEETINGS**

Number of meetings held

1

Type of meeting	Date of meeting	Total Number of Members entitled to attend meeting	Attendance	
			Number of members attended	% of total shareholding
ANNUAL GENERAL MEETING	19/07/2019	52,766	54	59.74

**B. BOARD MEETINGS**

Number of meetings held

5

S. No.	Date of meeting	Total Number of directors associated as on the date of meeting	Attendance	
			Number of directors attended	% of attendance
1	02/05/2019	6	5	83.33
2	01/08/2019	7	7	100
3	13/08/2019	6	4	66.67
4	13/11/2019	6	6	100
5	27/01/2020	6	6	100

### C. COMMITTEE MEETINGS

Number of meetings held

12

S. No.	Type of meeting	Date of meeting	Total Number of Members as on the date of the meeting	Attendance	
				Number of members attended	% of attendance
1	AUDIT COMM	02/05/2019	4	3	75
2	AUDIT COMM	01/08/2019	4	4	100
3	AUDIT COMM	13/08/2019	4	3	75
4	AUDIT COMM	13/11/2019	4	4	100
5	AUDIT COMM	27/01/2020	3	3	100
6	NOMINATION	02/05/2019	3	2	66.67
7	NOMINATION	01/08/2019	3	3	100
8	NOMINATION	27/01/2020	2	2	100
9	STAKEHOLDER	02/05/2019	3	3	100
10	STAKEHOLDER	13/11/2019	3	3	100

### D. ATTENDANCE OF DIRECTORS

S. No.	Name of the director	Board Meetings			Committee Meetings			Whether attended AGM held on 27/08/2020 (Y/N/NA)
		Number of Meetings which director was entitled to attend	Number of Meetings attended	% of attendance	Number of Meetings which director was entitled to attend	Number of Meetings attended	% of attendance	
1	CHANDRA KA	5	5	100	0	0	0	Yes

2	MANOHAR LA	5	5	100	3	3	100	Yes
3	GAURI RASG	5	4	80	9	9	100	Yes
4	SRINIVASAN	5	5	100	10	10	100	Yes
5	ASHWIN BISH	4	4	100	5	5	100	Yes
6	RAJ KUMAR J	1	1	100	0	0	0	No

**X. \*REMUNERATION OF DIRECTORS AND KEY MANAGERIAL PERSONNEL**

Nil

Number of Managing Director, Whole-time Directors and/or Manager whose remuneration details to be entered

1

S. No.	Name	Designation	Gross Salary	Commission	Stock Option/ Sweat equity	Others	Total Amount
1	MANOHAR LAL PA	MANAGING DIF	38,636,508	0	0	0	38,636,508
	Total		38,636,508	0	0	0	38,636,508

Number of CEO, CFO and Company secretary whose remuneration details to be entered

2

S. No.	Name	Designation	Gross Salary	Commission	Stock Option/ Sweat equity	Others	Total Amount
1	PRADEEP KUMAR	CFO	26,707,682	0	0	0	26,707,682
2	RAM PRASAD DUT	COMPANY SEC	2,725,178	0	0	0	2,725,178
	Total		29,432,860	0	0	0	29,432,860

Number of other directors whose remuneration details to be entered

7

S. No.	Name	Designation	Gross Salary	Commission	Stock Option/ Sweat equity	Others	Total Amount
1	CHANDRA KANT B	NON-EXECUTIV	0	500,000	0	500,000	1,000,000
2	MICHAEL BASTIAN	INDEPENDENT	0	172,131	0	550,000	722,131
3	NARENDRA SINGH	INDEPENDENT	0	393,443	0	450,000	843,443
4	GAURI RASGOTRA	INDEPENDENT	0	500,000	0	1,100,000	1,600,000
5	SRINIVASAN VISH	INDEPENDENT	0	500,000	0	1,250,000	1,750,000
6	ASHWIN BISHNOI	INDEPENDENT	0	333,333	0	800,000	1,133,333
7	RAJ KUMAR AGRA	INDEPENDENT	0	88,798	0	100,000	188,798
	Total		0	2,487,705	0	4,750,000	7,237,705



**XI. MATTERS RELATED TO CERTIFICATION OF COMPLIANCES AND DISCLOSURES**

\* A. Whether the company has made compliances and disclosures in respect of applicable provisions of the Companies Act, 2013 during the year  Yes  No

B. If No, give reasons/observations

**XII. PENALTY AND PUNISHMENT - DETAILS THEREOF**

(A) DETAILS OF PENALTIES / PUNISHMENT IMPOSED ON COMPANY/DIRECTORS /OFFICERS  Nil

Name of the company/ directors/ officers	Name of the court/ concerned Authority	Date of Order	Name of the Act and section under which penalised / punished	Details of penalty/ punishment	Details of appeal (if any) including present status

(B) DETAILS OF COMPOUNDING OF OFFENCES  Nil

Name of the company/ directors/ officers	Name of the court/ concerned Authority	Date of Order	Name of the Act and section under which offence committed	Particulars of offence	Amount of compounding (in Rupees)

**XIII. Whether complete list of shareholders, debenture holders has been enclosed as an attachment**

Yes  No

(In case of 'No', submit the details separately through the method specified in instruction kit)

**XIV. COMPLIANCE OF SUB-SECTION (2) OF SECTION 92, IN CASE OF LISTED COMPANIES**

In case of a listed company or a company having paid up share capital of Ten Crore rupees or more or turnover of Fifty Crore rupees or more, details of company secretary in whole time practice certifying the annual return in Form MGT-8.

Name

A. K. LABH

Whether associate or fellow

Associate  Fellow

Certificate of practice number

3238

**I/We certify that:**

- (a) The return states the facts, as they stood on the date of the closure of the financial year aforesaid correctly and adequately.
- (b) Unless otherwise expressly stated to the contrary elsewhere in this Return, the Company has complied with all the provisions of the Act during the financial year.

Declaration

I am Authorised by the Board of Directors of the company vide resolution no. ... 13 dated 30/10/2013

(DD/MM/YYYY) to sign this form and declare that all the requirements of the Companies Act, 2013 and the rules made thereunder in respect of the subject matter of this form and matters incidental thereto have been complied with. I further declare that:

- 1. Whatever is stated in this form and in the attachments thereto is true, correct and complete and no information material to the subject matter of this form has been suppressed or concealed and is as per the original records maintained by the company.
2. All the required attachments have been completely and legibly attached to this form.

Note: Attention is also drawn to the provisions of Section 447, section 448 and 449 of the Companies Act, 2013 which provide for punishment for fraud, punishment for false statement and punishment for false evidence respectively.

To be digitally signed by

Director manohar lal pachisia Digitally signed by manohar lal pachisia Date: 2020.10.18 14:11:37 +05'30'

DIN of the director 00065431

To be digitally signed by RAM PRASAD DUTTA Digitally signed by RAM PRASAD DUTTA Date: 2020.10.26 16:08:27 +05'30'

- Company Secretary
Company secretary in practice

Membership number 14337 Certificate of practice number

Attachments

- 1. List of share holders, debenture holders
2. Approval letter for extension of AGM;
3. Copy of MGT-8;
4. Optional Attachment(s), if any

List of attachments

Attach Attach Attach Attach IXC ANNEXURECOMMITTEE MEETINGS MGT-8-OPIL-2020.pdf

Remove attachment

Modify Check Form Pre scrutiny Submit

This eForm has been taken on file maintained by the Registrar of Companies through electronic mode and on the basis of statement of correctness given by the company

**Continuation of IX.C. COMMITTEE MEETINGS**

Sl. No.	Type of Meeting	Date of Meeting	Total no. of members as on the date of meeting	Attendance	
				No. of members attended	% of attendance
11	Corporate Social Responsibility	02-05-2019	3	2	66.67
12	Independent Directors Meeting	27-01-2020	4	4	100

For ORIENT PAPER & INDUSTRIES LTD.

(R. P. DUTTA)  
Company Secretary  
ACS No. 14337



# A. K. LABH

FCS, ACMA (ICAI), MBA, M.Com., ACSI (Lond)  
DIM, DHRD, PGHDSM, DIRPM  
Practicing Company Secretary



# A. K. LABH & Co.

**Company Secretaries**

40, Weston Street, 3rd Floor, Kolkata - 700 013

☎ (033) 2221-9381, Fax : (033) 2221-9381

Mobile : 98300-55689

e-mail : [aklabh@aklabh.com](mailto:aklabh@aklabh.com) / [aklabhcs@gmail.com](mailto:aklabhcs@gmail.com)

Website : [www.aklabh.com](http://www.aklabh.com)

## FORM - MGT-8

*(Pursuant to Section 92(2) of the Companies Act 2013 and Rule 11(2) of the Companies  
(Management and Administration) Rules, 2014)*

I have examined the registers, records and books and papers of **M/s. Orient Paper and Industries Limited** (the Company) having its Registered Office at Unit VIII, Plot No. 7, Bhoinagar, Bhubaneswar - 751012, Odisha as required to be maintained under the Companies Act, 2013 (the Act) and the rules made thereunder for the financial year ended on **31.03.2020**. In my opinion and to the best of my information and according to the examination carried out by me and explanations furnished to me by the company, its officers and agents, I certify that:

- A. The Annual Return states the facts as at the close of the aforesaid financial year correctly and adequately.
- B. During the aforesaid financial year the company has complied with provisions of the Act & Rules made there under, *to the extent and as were applicable to it*, in respect of:
  1. Its status under the Act : Listed Public Limited Company / Limited by shares / Non-govt. Company;
  2. Maintenance of registers / records & making entries therein, as applicable, within the time prescribed therefore: The Company is in compliance with maintaining Registers and records as per the applicable provisions;
  3. Filing of forms and returns as stated in the annual return with the Registrar of Companies, Regional Director, Central Government, the Tribunal, Court or other authorities, as applicable, within the prescribed time: The Company is in compliance with the applicable provisions in this regard;
  4. Calling / convening / holding meetings of Board of Directors or its committees, if any, and the meetings of the members of the company on due dates as stated in the annual return in respect of which meetings, proper notices were given and the proceedings including the circular resolutions and resolutions passed by postal ballot, if any, have been properly recorded in the Minute Books / registers maintained for the purpose and the same have been signed: The Company is in compliance with the applicable provisions in this regard;





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Website : [www.aklabh.com](http://www.aklabh.com)

5. Closure of Register of Members / Security holders, as the case may be: The Company has closed the Register of Members and Share Transfer books during the year under report;
6. Advances / loans to its directors and / or persons or firms or companies referred in Section 185 of the Act: The Company is in compliance with the applicable provisions in this regard;
7. Contracts / arrangements with related parties as specified in Section 188 of the Act: All the related party transactions during the year were made on arm's length basis and in the ordinary course of business;
8. Issue or allotment or transfer or transmission or buy back of securities / redemption of preference shares or debentures / alteration or reduction of share capital / conversion of shares / securities and issue of security certificates in all instances: The Company is in compliance with the applicable provisions in this regard;
9. Keeping in abeyance the rights to dividend, rights shares and bonus shares pending registration of transfer of shares in compliance with the provisions of the Act: No such case was reported during the year under report;
10. Declaration / payment of dividend; transfer of unpaid / unclaimed dividend / other amounts and Shares as applicable to the Investor Education and Protection Fund in accordance with Section 124 and Section 125 of the Companies Act, 2013 : The Company has declared Dividend and also made the requisite transfer to Investor Education and Protection Fund during the year under report;
11. Signing of audited financial statement as per the provisions of section 134 of the Act and report of directors is as per sub sections (3),(4) and (5) thereof: The Company is in compliance with the applicable provisions in this regard;
12. Constitution / appointment / re-appointments / retirement / filling up casual vacancies / disclosures of the Directors, Key Managerial Personnel and the remuneration paid to them: The Company is in compliance with the applicable provisions in this regard;





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13. Appointment / reappointment / filling up casual vacancies of auditors as per the provisions of Section 139 of the Act: The Company is in compliance with the applicable provisions in this regard;
14. Approvals required to be taken from the Central Government, Tribunal, Regional Director, Registrar, Court or such other authorities under the various provisions of the Act : No such case was reported during the year under report;
15. Acceptance / renewal / repayment of deposits : The Company has not accepted / renewed / repaid any kind of deposit during the period;
16. Borrowings from its directors, members, public financial institutions, banks and others and creation / modification / satisfaction of charges in that respect, wherever applicable : The Company is in compliance with the applicable provisions in this regard;
17. Loans and investments or guarantees given or providing of securities to other bodies corporate or persons falling under the provisions of Section 186 of the Act : The Company is in compliance with the applicable provisions in this regard;
18. Alteration of the provisions of the Memorandum and Articles of Association of the Company: The Company has not altered any provisions of the Memorandum and / or Articles of Association during the year.

Place : Kolkata  
Dated : 27.10.2020



For A. K. LABH & Co.  
*Company Secretaries*

( CS A. K. LABH )

*Practicing Company Secretary*

FCS - 4848 / CP No.- 3238

UDIN: F004848B001072442